



FOOD VENDOR CONTRACT

Taste of Cleveland County 2019

June 13, 2019
5:30pm – 8:30pm

COMPANY NAME		CONTACT NAME / TITLE		
ADDRESS		CITY	STATE	ZIP
PHONE		FAX		
MOBILE		E-MAIL		
WEBSITE ADDRESS				

_____ Please check if you will need power at your table

DEFINITIONS

The Cleveland County Chamber will be referred to as CCC.

VENDOR RESPONSIBILITY

EACH Vendor MUST PROVIDE:

- Specialty food items from their company (must be pre-approved by event committee)
- Staffing for event booth at all times between 5pm–8:30pm (2 to 4 people are recommended)
- Tables, chairs, and tablecloth if needed
- All equipment necessary to prepare, cook, and keep food warm
- Marketing Materials for participants about your business (menus, business cards, etc.)

PARTICIPATION

All participants must submit menu selections to Adrian Hamrick. Selections must be a representation of dishes available for special order or on the regular restaurant menu. Food and beverages will be sold to event attendees through the collection of \$20.00 tickets. These tickets will be sold to event attendees at tickets booths located at the event and prior to at CCC and other establishments. Each ticket allows attendees one visit to each participating vendor. Suspected attendance is 200 people. **FOOD MUST NOT BE SOLD FOR CASH. This is a "tasting," not a meal. NO FULL SERVINGS.** To minimize duplication and allow time to print brochures and other collateral materials, the committee must know by May 23, 2019 what each vendor will be preparing. Event submissions may be included in flyers, websites and media broadcasts. CCC will provide disposable serve ware for each vendor.

To offset your cost and time, CCC will provide \$200 for restaurants/caterers that serve entree type food and \$100 to all other types of food vendors that participate.

VENDOR SIGNATURE	DATE
Note: Terms and Conditions governing exhibit are attached to this form and are a part of this contract herein.	

OFFICE USE ONLY		
CONTRACT RECEIVED	DATE	
PAYMENT AMOUNT SENT	CHECK NUMBER	SPACE NUMBER

Completed contract may be dropped at the Cleveland County Chamber

By Mail: Cleveland County Chamber

Attn: Adrian Hamrick
200 S. Lafayette Street
Shelby, NC 28150

Email:
adrian@clevelandchamber.org

Phone:
704.487.8521



TERMS AND CONDITIONS

CONTRACT SUBMISSION

To ensure participation, this signed contract is due by May 17, 2019.

Business name on event map is provided by CCC. (All other signage and promotional materials must be professionally displayed. No homemade signage please.) Vendors will receive a 9'x10' booth space and electric access if needed. (Please let us know if you will need an additional 9'x10' booth space.)

This agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the event. This document is a contract when signed by both parties and signifies that the Vendor has read the entire contract, including the section of Terms and Conditions, received a copy, and agrees to its terms. Acceptance by Taste of Cleveland County is subject to approval of a correctly completed contract. Producer: Cleveland County Chamber.

SETUP & TEAR DOWN

Vendors may enter event facility for the purpose of exhibit setup beginning on Thursday, June 13 at 1:00 pm. Vendors must use authorized loading areas and remove vehicles immediately after unloading. Setup of exhibit must be completed no later than 5:00 pm for inspection. Food MUST be given out from 5:30 pm until 8:30pm. Should vendor fail to occupy specified space during the scheduled period, CCC shall have the right to take possession of and reallocate unoccupied said space without any liability. In that case, all rights vendor participation fees for the event will be forfeited. Vendors MUST receive any deliveries for the event. Management is not responsible for receiving or setting up any deliveries on behalf of the vendors. Exhibits must not be dismantled or removed before the event has closed. Exhibits must be removed no later than 10:00 pm on the event date. Vendor shall be liable for all storage and handling charges resulting from failure to remove exhibit material for the event before conclusion of tear down period. Vendor will indemnify CCC for all costs incurred for property being left at the event site outside stated hours. It is the Vendor's responsibility to clean exhibit space and leave in the condition in which it was found prior to the event. Once an Event Volunteer has inspected and confirmed your tear down, you will be approved for compensation for the event. Vendor is charged with having knowledge of and compliance with all laws, ordinances, and regulations pertaining to licensing, sales tax, health, fire prevention, public safety, copyright, and American with Disabilities Act.

LIABILITY AND INDEMNIFICATION

CCC shall not be responsible for the personal safety of the exhibitor or his/her representatives from injury, nor the safety of the property of the exhibitor from theft or damage. Exhibitor waives all claims of every kind against CCC, event facility, and representatives of the same including, without limitation, all claims for damages based on personal property damage, destruction, loss or theft, personal injury or death, and any other act or failure to act of CCC. Catering vendors agree to assume all liability, and indemnify and hold harmless event management, event facility, and CCC representatives of the same for damage or injury, which might ensue by reason of such distribution, and must provide proof of liability insurance. Food samples of any kind may only be served by licensed food exhibitors and must be approved.

VENDOR INITIALS



PAYMENT / CANCELLATION

Payment to participating vendors will take place no more than 7 days after event. CCC will provide \$200 for restaurants/caterers that serve entree type food and \$100 to all other types of food vendors that participate and meet all requirements. All cancellation requests must be made in writing 30 days prior to the event. In the event of breach of this agreement by Vendor, and CCC reserve the right to cancel the agreement without liability for a refund of fees promised.

LEGAL ACTION

In the event it becomes necessary for CCC to institute legal action for any claim arising out of the terms and conditions of this contract, the losing party to those proceedings shall pay all attorney fees and court costs incurred in connection with said proceedings. The parties agree that jurisdiction for any such suit shall be in NC and venue shall be in Cleveland County.

CHANGES AND MODIFICATIONS

Any promotional and/or instructional information provided by CCC to exhibitors is accurate as of publication; however, CCC reserves the right to change or modify details of the event without notice. CCC may issue additional rules, as is deems necessary for the orderly presentation for the show. Any rules may be amended at any time by show management provided that such amendment shall not substantially diminish the rights or increase the liability of the exhibitor.

PUBLICITY / USE OF PHOTOS OR VIDEO

Exhibitor agrees that CCC may list the Vendor in event promotional materials and use photography and/or video at the event without compensation to the Vendor.

I have read this contract in full, and agree to the terms and conditions.

VENDOR SIGNATURE

DATE



TASTE OF CLEVELAND COUNTY CONDENSED EVENT RULES

(See Contract for complete rules.)

FOOD VENDOR SPACE

1. Absolutely no booth sharing of any kind is allowed. No collateral material of any kind may be displayed or handed out for companies other than the contracted Vendor. This includes outside vendors who may have decorated booth.
2. Vendor must stay within the boundaries of their assigned space, out of aisles and other exhibit spaces.
3. Absolutely NO moving or exchanging of spaces is allowed.
4. No early tear down (**before 8:30 pm**) allowed; you may be barred from participating in future events.
5. It is the Vendor's responsibility to clean exhibit space and leave in the condition in which it was found prior to the event. Once a Vendor Supply Volunteer has inspected and confirmed your tear down, you will receive compensation for the event in up to 7 days.
6. Food vendors to provide ALL of their own equipment including everything needed for prep, display & service.
7. Food vendors must load-in at designated times. No items or product may be dropped off beforehand.
8. Food vendors must remove everything at the close of event. Nothing will be allowed to be left overnight under any circumstances.
9. Food vendors must be checked out by a Cleveland County Chamber staff member before leaving.
10. All vehicles must be immediately moved after unloading is complete & parked outside event area.
11. All food vendors must bring their own tables and chairs.
12. Food vendors must leave their booths as they are found. This includes disposing of all trash, empty boxes, etc.
13. Any guidelines not adhered to is subject to a fine of up to \$250.

DELIVERIES

Vendors MUST receive any deliveries for their space. Management is not responsible for receiving or setting up any deliveries on behalf of the Vendor.

INSURANCE AND LICENSING

You must have proof of valid business insurance and if applicable, be a licensed food vendor to participate in the event.

SETUP

All setup must be complete by 5:00 pm for inspection.

SIGNAGE

Restaurant banners / Promotions Materials allowed, No handmade signs

STAFFING AND LATE ENTRY

Your space must be staffed at all times.